# PRIVACY POLICY

Modified: 15.11.2022

Teleste is committed to protecting your privacy, and processing personal data responsibly, in compliance with all applicable personal data legislation including the General Data Protection Regulation (EU 2016/679) ("GDPR").

In this privacy policy ("Privacy Policy"), we explain how we collect, use, store and share your personal data. It also explains your rights with regard to such data.

## **SCOPE**

This Privacy Policy applies to personal data processing via our websites, customer and supplier relationship management systems, email, and other online services, tools and software applications, or other interactions with us.

This Privacy Policy applies to Teleste Corporation and its subsidiaries, except if a subsidiary has issued its own policy.

We may issue supplementary privacy notices. For example, we have separate data-specific privacy notices concerning visitor data, shareholder and insider register data, job applicants and recruitment data, and data collected via our whistleblower communication channel.

# **DATA CONTROLLER**

The data controller is:

Teleste Corporation
Business ID 1102267-8
Telestenkatu 1 (visiting address)
PO Box 323
FI-20101, Turku, Finland

Tel: +358 2 2605 611

Email: dataprotection@teleste.com

In some cases, an affiliate of Teleste Corporation (with which you have a direct business relationship) may be the data controller, or we may be joint controllers with that affiliate.

See her for contact details of Teleste affiliates.

#### **YOUR RIGHTS**

You have the right to:

- request a copy of the personal data that we are storing;
- request correction of any inaccurate or incomplete personal data which we are storing;
- request that we delete your personal data ("right to be forgotten");
- request restriction of the processing of your personal data;
- object to further processing of your personal data;
- request the transfer of your personal data to another controller,
- withdraw your consent to data processing at any time.

If you wish to exercise any of these rights, please contact us at dataprotection@teleste.com

## COLLECTED DATA AND SOURCES OF INFORMATION

#### Website data

When visiting Teleste www pages, certain technical and other information is automatically sent by your computer to the server of our website. (This information is temporarily stored in a socalled log file. The following information is collected without any action from you and stored until it is automatically deleted:

- IP address of the requesting computer;
- date and time of access;
- name and URL of the file accessed;
- website from which the access was made (referrer URL);
- browser used and, if applicable, the operating system of your computer as well as the name of your access provider

Teleste also collects information about your website usage by using cookies. You will find additional information on this subject in the "Use of Cookies and Log Information" section of this Privacy Policy.

# Data provided by you

In interactions with us (for example, if you inquire about our products and services, open an account, subscribe to our newsletter or request marketing communications, place an order, attend a Teleste conference or other event), we collect personal information such as your name, email address, telephone number, country / region and the company you represent, products or services of interest or ordered, and other possible information relevant for the business relationship.

# Data collected from third-party sources

In accordance with applicable laws, we receive personal data from third-party sources, for example publicly available databases (e.g., LinkedIn), public registers and other reliable external sources. We take steps to verify or confirm that the third party has authority to provide personal data to us.

## **PURPOSES**

We process personal data:

- to reply to your inquiries, messages or instructions,
- to develop and improve our products and services,
- to provide marketing or other promotional information,
- for customer, supplier and partner relationship management purposes,
- to resolve claims,
- for protecting confidential information and for security purposes,
- to engage in transactions and fulfill contractual obligations, and to process orders and payments,
- to comply with applicable laws (e.g., regarding archiving, insurance, audits).

We process **website data** to evaluate system security and stability, develop the site and ensure that the website is functioning property, and to collect statistics related to Teleste www pages.

# LEGAL BASES OF PROCESSING

The legal bases for processing personal data:

- your consent (for example, with regard to using website cookies, or if you sign up to receive a newsletter or marketing communications);
- performance of a contract between you and Teleste;
- compliance with legal obligations (for example, to resolve a dispute, enforce a contract or our general terms, or to satisfy record-keeping obligations), and
- on the basis of our legitimate interests to pursue the purposes described above.

#### STORAGE OF DATA

We store personal data only for the duration necessary for the defined purposes, e.g. for as long as it is necessary for Teleste to render a service you have requested or to which you have given your consent, unless we have an obligation under applicable legislation to retain the data for a longer period.

#### USE OF COOKIES AND LOG INFORMATION

Teleste websites use cookies for collecting standard internet log information and details of visitor behavior patterns. Cookies are small text files stored by your web browser on your computer, tablet or mobile phone.

The data gathered may include things such as your internet protocol (IP) address, browser type, internet service provider (ISP) name, entry and exit pages, platform type, date/time stamp, and number of clicks. This data may be used e.g. to analyze trends, administer Teleste www pages, track a user's movement on Teleste www pages, and to gather demographic information for statistical use. Unless allowed under applicable law, no data gathered enables Teleste to personally identify you.

Access to Teleste www pages may be also logged by or for Teleste for the purpose of security analysis reports and to defend against cyber-attacks. No individual can be identified from the collected information and no attempts will be made by Teleste to find out the identity of those visiting Teleste www pages, with the exception of the IP address.

Use of cookies can be accepted or declined by changing browser settings. You may <u>read more about disabling cookies in your browser</u>,

For more information, see our Cookie Declaration.

#### **DATA TRANSFERS**

Teleste does not disclose your personal data to unauthorized third parties. Due to technical and practical requirements of processing, some personal data may be located at servers of Teleste's subcontractors or processed by Teleste's subcontractors. Teleste may provide aggregate statistics about its customers, sales, traffic patterns, and other related Teleste www pages information to reputable third parties, but these statistics will include no personal data.

However, as a global corporation consisting of multiple companies in various countries, Teleste has international sites and may use resources located throughout the world. Teleste may from time to time also use third parties to act on Teleste's behalf. To the extent necessary your personal data may be transferred and/or disclosed to any company within Teleste group of companies as well as to third parties acting on Teleste's behalf, including also transfers to servers and databases outside the country where you provided Teleste with your personal data, provided that such countries have adequate data protection level, or provided that Teleste provides appropriate safeguards and that enforceable data subject rights and effective legal remedies for data subjects are available.

Teleste follows the principles set out in the GDPR and other applicable personal data legislation regarding transfers of personal data. Teleste may use e.g. standard data protection clauses adopted by the European Commission to enable adequate protection.

## PRIVACY POLICY UPDATES

We will occasionally update this Privacy Policy to reflect changes in our practices or changes in personal data legislation. Please review this Privacy Policy from time to time for any amendments.

## CONTACTS FOR DATA PROTECTION MATTERS

If you have any questions or comments about this Privacy Policy, or wish to exercise any of your rights with regard to your personal data as described in this Privacy Policy please contact us dataprotection@teleste.com.

## COMPLAINT TO THE SUPERVISORY AUTHORITY

If you wish to lodge a complaint regarding the handling of your personal data, you can contact the relevant data protection supervisory authority in your country. In Finland, it's the Data Protection Ombudsman, <a href="https://www.tietosuoja.fi/en/">https://www.tietosuoja.fi/en/</a>.

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